



IAF/ILAC Joint Working Group JWG  
on the maintenance of the A-Series documents  
and development of training materials



## **Process for providing information on the application of ISO/IEC 17011:2017 to Accreditation bodies, Regions and Peer Evaluators – Q&A list**

### **Background**

The IAF/ILAC JEC confirmed at its meeting in April 2019 that a mandatory document for the application of ISO/IEC 17011:2017 (a new A5) should not be established until more experience has been gained during the ongoing peer evaluations.

As questions related to the application of ISO/IEC 17011:2017 were raised in the JWGA-series meetings in April 2018 and October 2018 a workshop in conjunction with the IAF/ILAC midterm meeting April 2019 was organized by JWGA-series co-chairs to discuss these issues.

At the workshop several questions were discussed and answers were developed.

That resulted in the proposal to set up a document with questions and answers related to the application of ISO/IEC 17011:2017 with the aim of:

- providing a tool to assist in the understanding and application of ISO/IEC 17011:2017;
- achieving equivalence of the outcomes of peer evaluations based on that standard;
- providing a resource for training.

This document is intended for use by IAF and ILAC, by Regions, by accreditation bodies and by peer evaluators.

### **Confirmation by the IAF/ILAC JEC**

The IAF/ILAC JEC confirmed the JWGA-series proposal to establish a process to provide a Question and Answer document for the application of ISO/IEC 17011:2017.

### **Review panel/TFG to maintain a Q&A list**

The review panel/TFG under the JWGA-series for the maintaining of the training material (Q&A list) is composed of up to 8 persons having experience related to the establishment of ISO/IEC 17011:2017 and the execution of peer evaluations not limited to JWGA-series members but led by a JWGA-series member designated by the JWGA-series. It will be convened by two Co-Chairs, preferably one with experience in IAF matters and the other in ILAC matters.

### **Who can bring in questions?**



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New questions will be handled and brought to the review panel through the regions (regions to implement their own processes), or through the IAF/ILAC peer or regional evaluation system. The Co-Chairs of the review panel will receive the questions, manage their handling and provide the proposed answer to the JWGA-series.

**Decision-making and publication of results:**

Decision on answers provided through the review panel/TFG is made by the full JWGA-series.

As the content of the Q&A list is informative / guidance, no voting by the IAF/ILAC membership is required and intended (to be able to act swiftly).

**Publication:**

Publication will be done by the IAF/ILAC secretariat under the realms of the JWGA-series on the IAF/ILAC webpage.

**How to keep information actual:**

The Q&A list will be reviewed as needed, at least once per year by the full JWGA-series.